

Minutes of the Third IQAC meeting held on 24.01.2018 For the Session 2017-18


The third meeting of the IQAC Committee for the Session 2017-18 was held on 24.01.2018 at 2:00 PM at the Principal's Office of Shia PG College. The meeting was chaired by the principal Dr. Mohd. Miyan and comprised of the following members:


S. No.	Name of the member	Designation
1.	Dr. Mohd. Miyan	Principal & Chairman
Teaching Staff		
2.	Dr. T. S. Naqvi	Coordinator, IQAC
3.	Dr. Sarwat Taqi	Member
4.	Dr. S.M.H. Zaidi	Member
5.	Dr. Ishrat Husain (Law)	Member
6.	Dr. Badshah Husain Khan	
7.	Dr. Samina Shafiq	Member
8.	Dr. Mohd. Miyan	
9.	Dr. Qasim Abbas	Member
Administrative Staff		
10.	Mr. S. Sultan Zaheer	
11.	Mr. Ram Krishan	
College Management		
5.	Mr. S. S. H. Taqvi	
6.	Mr. Ali Murtaza Husain	
Alumni		
12.	Justice Nazim Husain Zaidi	
13.	Prof. Balraj Chauhan	

In the beginning, the Coordinator of IQAC welcomed the chairperson of the meeting, Dr. Mohd. Miyan and all other members of the committee.

The following agenda items were discussed during the meeting, and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Sr. No.	Agenda	Resolution
1.	Discussion on the minutes of last meeting	The minutes of the previous meeting were read out by the coordinator and were confirmed.
2.	Discussion in Action Taken Report of last meeting	Approval of the Action Taken Report on the Minutes of the IQAC Meeting held on 24/01/2018, was approved as circulated and presented.
3.	Discussion on Mentoring process	The members discussed the importance of paying individual attention to the learners and resolved that this could be achieved by allotting a mentor from the faculty members to every student. Therefore, it was proposed to constitute a specific Mentor-Mentee committee for achieving this goal.

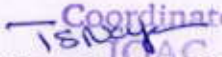

 Principal
 Shia P.G. College
 Lucknow



 Coordinator
 IQAC
 Shia P.G. College
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4.	Review of progress in ICT-enabled infrastructure	The members engaged in an elaborate discussion over the previous year's proposal to incorporate ICT-enabled activities. They reviewed the progress so far and appreciated that students were getting PPTs in their internal assessment process. They asked the college authorities to acquire more ICT-enabled tools.
5.	Reforms in evaluation process	A committee has been constituted to suggest reforms in evaluation process of internal examinations of various departments.

The meeting was concluded with a formal vote of thanks by the Principal, Dr. Mohd. Miyan who by virtue of being the chairman of IQAC expressed his gratefulness towards the members present in the meeting.


Principal/Chairman
Shia P. G. College
Lucknow


Coordinator
IQAC
Shia P.G. College
Lucknow


Principal
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IQAC
Shia P.G. College
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